



**Attendees**

Trustees in attendance: Dr. Mark Joyce (phone), Mr. John Hansen (phone), Dr. Kent Chamberlin, Ms. Kimberley Casey, Mr. Matt Treamer

Administration: Dr. Stephen Kossakoski, Ms. Ollire Lane-Wortley, Mr. Tony Baldasaro, Mr. Scott Prescott, Mr. Jason Fitzpatrick

Visitors:

Apologies: Mr. Joseph Lovejoy, Dr. Arthur Hanson

**Agenda**

Topics	Discussion	Decision
1. Call to Order	Dr. Chamberlin called the meeting to order at 3:14PM	
2. Approval of Minutes:	Dr. Chamberlin asked if there were any revisions to the meeting minutes of March 12, 2015.	<u>Motion:</u> Dr. Joyce <u>Text:</u> To approve the minutes of the March 12, 2015 meeting, as presented. <u>Second:</u> Mr. Treamer <u>Vote:</u> All members voted in favor of the motion.
3. Public Comment	None	
4. Items Requiring Approval		
4.1. 2015-2016 Meeting Dates	Dr. Chamberlin asked for a motion to approve the 2015-2016 meeting dates.	<u>Motion:</u> Mr. Treamer <u>Text:</u> To approve the following meeting dates for the VLACS Board of Trustees: September 10, 2015; November 19, 2015; January 14, 2016; March 17, 2016; May 26, 2016; All meetings are held in the VLACS conference room from 3:00-5:00PM. <u>Second:</u> Dr. Joyce <u>Vote:</u> All members voted in favor of the motion
4.2. Accepting and expending grant funds	Dr. Kossakoski asked the Trustees to authorize the acceptance and expenditure of grant funds for the 2015-2016 fiscal year. The school has received the remaining funds from the Nellie Mae Education Foundation and Next Generation Learning Challenge Fund as well as an extension to continue implementing the grant projects and	<u>Motion:</u> Mr. Treamer <u>Text:</u> To authorize acceptance and expenditure of grant funds for the 2015-2016 fiscal year. <u>Second:</u> Mr. Hansen <u>Vote:</u> All members voted in favor of the motion.

	expending funds until June 30, 2016. Additionally, there are funds remaining from the NMEF Director's Grant that will be expended in 2015-2016. All funds are dedicated to the projects described in each grant award letter and will not be used for general operating expenses.	
4.3. 2015-2016 Employee Benefits Plan	Dr. Kossakoski and Mr. Baldasaro presented the employee benefits plan. The most significant change to the plan is the addition of vacation days for full-time employees based on the number of years of service.	<p><u>Motion:</u> Mr. Treamer  <u>Text:</u> To adopt the 2015-2016 Employee Benefits Plan, as presented.  <u>Second:</u> Dr. Joyce  <u>Vote:</u> All members voted in favor of the motion.</p>
4.4. 2015-2016 Budget	Dr. Kossakoski summarized the 2015-2016 budget and reviewed the major increases and decreases over the 2014-2015 budget. Dr. Kossakoski and board members discussed alternative sources of revenue; the potential need to request an increase in the state funding rate for the prior to the next biennial budget period; and, continuing to refined the VLACS model to keep costs low.	<p><u>Motion:</u> Mr. Treamer  <u>Text:</u> To adopt the 2015-2016 budget of \$7,118,634 as discussed.  <u>Second:</u> Ms. Casey  <u>Vote:</u> All members voted in favor of the motion</p>
4.5. CEO, Annual Contract	Dr. Chamberlin asked the trustees to enter into non-public session in order to discuss the performance and contract of the CEO.	<p><u>Motion to enter non-public session:</u> Mr. Treamer  <u>Text:</u> To enter non-public session under 91-A:3- II, section (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.  <u>Time:</u> 3:40PM  <u>Second:</u> Ms. Casey  <u>Roll Call Vote:</u> All members voted in favor of entering non-public session.  <u>Attendance:</u> Ms. Kimberley Casey, Dr. Mark Joyce (phone), Dr. Kent Chamberlin, Mr. John Hansen (phone), Mr. Matt Treamer  <u>Discussion:</u> Dr. Chamberlin reviewed the salary and benefit history of the CEO. The Trustees reviewed the VLACS Accomplishments and Future Directions memo authored by Dr. Kossakoski and discussed his performance.  <u>Motion:</u> Dr. Joyce  <u>Text:</u> To change the CEO's salary and annual contract as follows: increase the 2015-2016 base salary, extra days, and medical stipend by 4%.  <u>Second:</u> Mr. Treamer  <u>Vote:</u> All members voted in favor of the motion  <u>Motion to leave non-public session:</u> Mr. Treamer  <u>Second:</u> Dr. Joyce  <u>Roll Call Vote:</u> All members voted in favor of leaving</p>

5.1 Financial reports and budget status. The Trustees reviewed all financial reports. General ledger reports for the month of February were available for review and signature. Mr. White reviewed the balance sheet and reported that the school is in good financial standing. He stated that current estimates indicate that the school will end the year with a positive balance.

6. Legislative News Mr. White mentioned that the NH Senate has reduced the additional funding that brick and mortar charters may receive to \$250. If the bill remains "as is" VLACS may receive a CPI increase. Dr. Kossakoski reported that the Maine Legislative Committee on Education and Cultural Affairs did not pass LD 391 which would have established a partnership between VLACS and Maine school districts.

7. CEO's Report

7.1 Enrollment Dr. Kossakoski reported that enrollment growth is approximately 8% higher than last year at this time. It is anticipated that the end of year enrollment total will exceed 23,000.

7.2 CEO's Report Dr. Kossakoski invited the trustees to attend the Aspire Conference on August 4<sup>th</sup>.

8. Administrative Reports

8.1 Review of personnel list Mr. Baldasaro presented the current personnel report. The school currently employs 188 full-time and part-time staff members.

8.2 Review of Administrative Reports Dr. Chamberlin asked is there were any questions regarding the administrative report that was included in the informational packet. There were no questions.  
  
Presentation: Dr. Kossakoski discussed how both the technological and academic infrastructure of the school is being rebuilt to support a student-centered and competency-based philosophy. He demonstrated the latest software that has been developed to support the selection of learning paths and competencies.

9. Board of Trustees Meeting Dates September 10, 2015; November 19, 2015; January 14, 2016; March 17, 2016; May 26, 2016. All meetings are held in the VLACS conference room from 3:00-5:00PM.

10. Adjournment

Motion: Ms. Casey  
Text: To adjourn at 4:22PM  
Second: Mr. Trearmer

Vote: All members voted in favor of the motion.

Minutes recorded by: Steve Kossakoski